

## Shareholder Relations Associate

### Presentation of the company

Antin Infrastructure Partners is a leading private equity firm focused on infrastructure. With over €30bn in Assets under Management across its Flagship, Mid Cap and NextGen investment strategies, Antin targets investments in the energy and environment, digital, transport and social infrastructure sectors. With offices in Paris, London, New York, Singapore and Luxembourg, Antin employs over 200 professionals dedicated to growing, improving, and transforming infrastructure businesses while delivering long-term value to portfolio companies and investors.

Following the IPO on Euronext Paris in 2021 and in the context of continued strong growth, Antin is looking to hire a Shareholder Relations Associate based in Paris. This is a newly established role, reporting to the Head of Shareholder Relations. Antin is looking for a motivated professional able to operate in a fast-paced and dynamic work environment. The Shareholder Relations Associate will gain exposure to all aspects of the shareholder relations role and work in close collaboration with the entire finance team with significant exposure to senior management at the firm.

**Title** Shareholder Relations Associate

**Reports to** Head of Shareholder Relations  
The Shareholder relations function reports to the Chief Financial Officer

**Works** Financial communication and shareholder relations

**Based** Paris (1<sup>st</sup> district) – Possible business travel

### Main Responsibilities

In a fast-growing organisation, the associate will support the Head of Shareholder Relations in a variety of missions, working both on the preparation of financial communications as well as on the planning and preparation of events with current and prospective shareholders.

- **Financial communication:** help draft financial publications on a quarterly basis (press releases, presentations, Q&A). Maintain Shareholders website
- **Track consensus:** track broker's publications, understand their valuation models, update the company-compiled consensus
- **Market watch:** track broker's publications on the industry and on competitors, keep track of publications and performance of competitors
- **Investor targeting:** maintain a list of prospective shareholders, help map out roadshows and conferences during the year, suggest targets to brokers
- **Roadshows:** support the organization of shareholder roadshows globally and participate in shareholder meetings alongside management
- **Universal registration document:** support the drafting of the Universal Registration Document in close collaboration with other business functions

- **Board/Executive Committee materials:** prepare analysis and materials for Board Meetings and Executive Committees with respect to share price performance, trading multiples and key metrics
- **Non-financial communication:** coordinate communication with non-financial rating agencies in collaboration with the Sustainability, Human Resources and Governance teams

### **Qualifications**

**Education** Bachelor or master degree (preferably in business or finance)

**Languages** Fluent in French and English (oral and written)

**Experience** 3+ years of relevant work experience in one of following fields: investor relations, corporate finance, stock analysis, consulting in financial communication

**IT** Proficiency in Microsoft Office suite, particularly Excel and PowerPoint

### **Skills**

- Ability to quickly acquire a good knowledge of the company and its sector
- Strong written and verbal communication skills, with the ability to convey complex concepts in a clear and concise manner
- Sufficient relational maturity to discuss with the Management, members of the Executive Committee, etc.
- Able to operate in a demanding and collaborative environment
- Excellent organizational and time management skills, with the ability to prioritize tasks and meet deadlines
- Flexible, reactive and able to adapt
- Sense of contact and service